

Promiseland Preschool

VPK Attendance Policy

Any child enrolled in VPK is allowed up to 3 unexcused absences per month.

Additional days (up to 7 per month) may be excused if the following apply:

Excused absences are documented with a note from parent.

Absences are due to one of the allowable reasons:

1. Illness or injury of the child or the child's family member which requires hospitalization or bed rest;
2. Physician or dentist appointment;
3. Infectious disease or parasitic infestation;
4. Funeral service, memorial service, or bereavement upon the death of the child's family member.
5. Life-threatening illness or injury of the child's family member;
6. Compliance with a court order (e.g., visitation, subpoena);
7. Special education or related services
8. Observance of a religious holiday or service, or because the child's or parent's religion forbids secular activity on the instructional day;
9. Family vacation, not to exceed five excused absences per program year; or
10. Extraordinary circumstances beyond the control of the child and the child's parent.

Parent/Guardian Signature _____ Date _____

Thank You,

Kim Albanese
Director

Promiseland Preschool

VPK Late Pick Up Policy

Promiseland Preschool VPK program hours are from 9 a.m. to Noon.

Any student not signed out at noon will go to aftercare in room 103.

You may pick your child up in that room.

The aftercare fees are one dollar per minute. These fees are to be paid in the preschool office the following business day. If you do not pay by Friday of that week you may be asked to remove your child from the VPK program.

To avoid the dollar per minute fee, you may register them for aftercare and pay the registered aftercare fee of \$15.00 per day plus the registration fee but you must register your child in advance.

If you are going to be late, please make arrangements for someone to pick up your child(ren) to avoid these fees.

Please remember that if you are not here to pick your child up at 12:00p.m. then your child is automatically put in aftercare and you are responsible for the fees.

Parent/Guardian Signature _____ Date _____

Thank You,

Kim Albanese
Director